

# RIGA BUSINESS GROUP™ — System Brief

Infrastructure Delivered: Buy Time, Not Tools.

## S03 • Booking & Client Management

### Booking & Appointment System

Chaotic scheduling, missed appointments, or manual confirmation workload.

- Integrated calendar + service menu configuration
- Automated confirmations and reminders (email/SMS/WhatsApp where applicable)
- Custom intake questions / forms
- Basic follow-up automation for no-shows and repeat clients

#### Estimated investment

**\$1,500 – \$3,500**

#### Typical timeline

7–14 business days (typical)

Notes: Investment ranges depend on scope, integrations, and compliance requirements. All builds are delivered with a defined scope-of-work (SOW). RIGA BUSINESS GROUP™ provides structure, systems, and coordination; regulated work (tax/legal) is performed by qualified professionals when required.